

1. Click on the link below and save it as a favorite in Internet explorer or firefox.

<http://10.0.48.52:8081>

Or click on the "Staff" link on the district web site.

<http://www.dunmoreshooldistrict.net>



2. Login with the same username and password that you use for your computer login.
3. Next pick a request type. Most problems are covered in the drop down list but more will be added if I receive problems that are not covered under the current list.
4. Next type in a subject and description of the problem as best you can.
5. Next pick a location and then pick a room number (room number is not necessary but can be helpful)
6. Then click save at the bottom of the page. You will get an automated response and then will be updated as your case is worked on.

This system can save all of us time and help track problems better than using phone calls and email.

Please start using it with your next computer problem.

Thank you

Chet

